

Date: Wednesday, 27th January 2021
Our Ref: MB/SS FOI 4584

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Re: Freedom of Information Request FOI 4584

We are writing in response to your request submitted under the Freedom of Information Act, received in this office on 15th January 2021.

Your request was as follows:

1. How many staff do you have in your clinical coding department?

There are 7 members of staff in our clinical coding department.

2. How many non-clinical staff are involved in clinical coding?

0

3. What clinical coding software or automation tool do you use? If 3rd party, please state.

We do not use software or automation tool, we use encoder.

4. If you have a 3rd party providing you with clinical coding service, what is the term of the contract, contract value and start and end dates?

N/A

5. What finance system/s do you use for clinical coding?

Clinical coding is recorded on the patient administration system.

6. Which board Executives are responsible for the clinical coding function, please include names and contact details?

Mike Burns - Director of IT & Finance - The Walton Centre NHS Foundation Trust does not disclose individual staff members contact details. You can write to staff using the address above or alternatively email enquiries@thewaltoncentre.nhs.uk asking for your correspondence to be forwarded on.

7. How much did the Trust spend on consultancy relating to clinical coding last year?

£0

8. Is patient administration (appointment bookings, queries, etc) provided in house or a 3rd party?

This is provided in house.

9. If a 3rd party provides patient administration, please confirm the organisation(s) including the term of the contract, contract value and start and end dates.

N/A.

10. How many non-clinical staff are involved in patient administration across the Trust?

There are 25 staff within the Patient Access Centre.

Please see our response above in [blue](#).

Re-Use of Public Sector Information

All information supplied by the Trust in answering a request for information (RFI) under the Freedom of Information Act 2000 will be subject to the terms of the Re-use of Public Sector Information Regulations 2005, Statutory Instrument 2005 No. 1515 which came into effect on 1st July 2005.

Under the terms of the Regulations, the Trust will licence the re-use of any or all information supplied if being used in a form and for the purpose other than which it was originally supplied. This license for re-use will be in line with the requirements of the Regulations and the licensing terms and fees as laid down by the Office of Public Sector Information (OPSI). Most licenses will be free; however the Trust reserves the right, in certain circumstances, to charge a fee for the re-use of some information which it deems to be of commercial value.

Further information can be found at www.opsi.gov.uk where a sample license terms and fees can be found with guidance on copyright and publishing notes and a Guide to Best Practice and regulated advice and case studies, at www.opsi.gov.uk/advice/psi-regulations/index.htm

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to the Freedom of Information Office at the address above.

Please remember to quote the reference number, FOI 4584 in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioners Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely

Mike Burns

Mr. Mike Burns, Executive Lead for Freedom of Information